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EDVENTURE CHARTER SCHOOL, INC
BOARD OF DIRECTORS QUARTERLY MEETING MINUTES
September 29, 2021

ATTENDEES:

Dawn D'Amato, Russ Feldman, Howard Smolin, Derek Carnicom, Stephanie Raab
Via Zoom: Candy Everhart
By Proxy: Jennifer Costello
Staff: Cassie Rudder, Pam McCoy, Barbara Fitz

LOCATION AND TIME:

EdVenture Charter School
Mrs. D'Amato called the meeting to order at 6:05PM

OLD BUSINESS:

Minutes:
Mrs. D'Amato presented the minutes of the June 30, 2021 meeting which were approved with corrections upon the motion of Candice Everhart and 2nd by Russ Feldman.

NEW BUSINESS: (all motions made, and 2nd are unanimously approved unless otherwise indicated)

Public Comment on Agenda: There was no public comment on agenda items

Evaluation Committee for the Executive Director: Dawn D'Amato, Candice Everhart, Howard Smolin with the evaluation to be delivered at the December board meeting.

Financial Reports: Mr. Carnicom presented the overall financial update (attached). Motion to approve made by Howard Smolin and 2nd by Stephanie Raab

Amended Budget: Revised budget for 2021-22 (attached) presented and approved. Motion to approve made by Derek Carnicom and 2nd by Stephanie Raab

Facilities Committee Update – Lease Negotiations: There had been no communication from Jeff Industries on the lease since April. Jeff Industries has begun negotiations again with a lease proposal from the EX Dir submitted on Sept 2nd. EVCS building committee met on 9/11/21 to review the proposal and submitted a counteroffer for the board to review. It was decided to consult with the architect to determine a realistic building timeline, re-introduce a construction match of 50% up to 125,000 and incorporate 1st right of refusal for purchase. Barbara will do all of this and put together a new counteroffer. In addition, the facility will need 3 new A/C units. One is being installed immediately and the other 2 within the next 12 months.

Annual Audit Report and Management Letter: The auditor completed the annual audit with no findings. Some minor corrections were made before submitting. Motion to approve audit and management letter made by Stephanie Raab, 2nd by Derek Carnicom

Principal's Report: Principal Rudder gave report (attached). Her report covered current enrollment, enrollment projection, school year start up report, staffing and her fellowship.

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Executive Director's Report: Barbara Fitz gave report (attached).

Teacher Salary Increase Allocation (TSIA) plan presented. Motion to approve Russ Feldman by 2nd by Howard Smolin

IROC plan presented motion to approve Candice Everhart 2nd by Stephanie Raab

Instructional Continuity Plan presented. Motion to approve Stephanie Raab 2nd by Candice Everhart.

OOF teacher report shared. Motion to approve Russ Feldman 2nd by Howard Smolin

Public Comment on Non-Agenda Items: there were no comments on non-agenda items

Parent and Community Input: there was no parent or community input

Adjournment: the meeting was adjourned next meeting December 8th