

**EDVENTURE CHARTER SCHOOL, INC**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**EVCS Café, March 30, 2022**

**ATTENDEES:**

In Person: Dawn D'Amato, Stephanie Raab, Russ Feldman, Howard Smolin

Via Zoom: Candy Everhart, Derek Carnicom

Staff: Barbara Fitz, Pamela McCoy

By proxy: Jennifer Costello

**LOCATION AND TIME:** Meeting held in the EVCS café and called to order at 6:12PM by Dawn D'Amato.

All motions are unanimously approved unless otherwise noted.

**OLD BUSINESS:**

**December Minutes:** Motion to approve by Candy Everhart, 2<sup>nd</sup> by Stephanie Raab

**NEW BUSINESS:**

**Public Comment on Agenda:** none

**Board Membership:** Julia Ubilla has not attended nor responded to calls for the past 3 meetings. Vote to terminate her membership. Motioned by Russ Feldman, 2<sup>nd</sup> by Stephanie Raab. Howard Smolin suggested a new member, a lawyer he knows, to come to the next meeting or take a tour. Barbara Fitz and Dawn D'Amato will set up a tour and orientation.

**Financial Reports:** The financial summary report was presented as attached. EdVenture has a fund balance of \$1,068,922. The revenues to date are unfavorable by \$63,666 and expenses to date are favorable by \$27,727 resulting in a total unfavorable amount of \$35,939. The members would like Dave Lefler to include Accounts Receivables and anticipated Receivables in the Financial Summary. Motion to approve Candy Everhart, 2<sup>nd</sup> by Howard Smolin.

**Executive Director Report:** Barbara Fitz gave a detailed report regarding Enrollment, a Comprehensive Needs Assessment including Academic, Behavior, Enrollment, Teaching, Graduation and Parent and Family Involvement Data. She let the members know that we are waiting for the district to finalize their TSIA negotiations with the CTA and submit all plans to the state for approval. She informed the board that we will be changing from the SRI/SMI tests to MAP Testing. Mrs. Fitz updated the members on the Annual Review and let them know that the Accountability Report has been completed. She gave a progress report on this year's Graduation regarding venues and guest speakers. She listed the state grants/funds that EVCS has been awarded. It was noted that since we are on an auto-renewal contract with Dynamic Integrated Security, we have no plans to look elsewhere. Mrs. Fitz informed the board that the budget amendment she is proposing includes a

teacher retention bonus. The final item in her report was Out-of-Field Teachers and their progress to become certified. Motion to approve by Stephanie Raab, 2<sup>nd</sup> by Russ Feldman.

**Other Items Discussed:** Barbara Fitz told the board that she is looking for an outside HR company. She also let them know that the SLP will be providing documentation to help support the teachers.

**Amended Budget:** The amended budget was reviewed. Motion to approve by Stephanie Raab, 2<sup>nd</sup> by Howard Smolin.

**Policy Revision:** Barbara Fitz made a proposal to revise the Paid Time Off Policy in regards to Direct Services Staff. Motion to approve by Stephanie Raab, 2<sup>nd</sup> by Russ Feldman.

**Employee Retirement Plan:** Candy expressed the need for a retirement plan and gave a detailed presentation. Derek Carnicom will set up a demonstration.

**Lease:** Barbara Fitz informed the board that Jeff Industries requested the lease to be signed by April 8, 2022, however, it requires significant changes and will not be completed by that date.

**Notes:** Stephanie Raab let the board know of an upcoming homeless event. Teacher appreciation week is May 2<sup>nd</sup> – 6<sup>th</sup>. Barbara and Stephanie will coordinate gifts and surprises for the teachers and requested financial or in-kind donations. The board asked for an update on teacher work day Fridays expressing their intent that it is a full work-day. Mrs. Fitz let them know that we are seeing the benefits, however, some staff are struggling with the expectation to work a full day. The administration will develop expectations to review at the next meeting.

The next meeting will be on June 29<sup>th</sup> at 6:00PM

**Public Comment on Non-Agenda Items:** none

**Parent and Community Input:** none

**Adjournment:** Stephanie Raab motioned to adjourn the meeting at 7:41PM 2<sup>nd</sup> by Candy Everhart