

EDVENTURE CHARTER SCHOOL, INC
BOARD OF DIRECTORS MEETING MINUTES
EVCS Café, June 22, 2022

ATTENDEES:

In Person: Dawn D'Amato, Derek Carnicom, Russ Feldman, Howard Smolin

Via Zoom: Stephanie Raab

Staff: Barbara Fitz, Cassie Rudder, Pamela McCoy

Guest: Mitch Adler

By proxy: Jennifer Costello, Candy Everhart

LOCATION AND TIME: Meeting held in the EVCS café and called to order at 6:03 PM by Dawn D'Amato.

All motions are unanimously approved unless otherwise noted.

OLD BUSINESS:

March Minutes: Motion to approve by Derek Carnicom, 2nd by Russ Feldman

NEW BUSINESS:

Public Comment on Agenda: none

Board Membership: This will be Candy Everhart's last meeting. New Member, Mitch Adler is a lawyer practicing General Business Law, Real Estate Issues, Probate and Trust Litigations. Motion to approve Mitch Adler as a new member by Howard Smolin, 2nd by Russ Feldman.

Financial Reports: The financial summary report through May was presented. EdVenture has a fund balance of \$1,040,605. The revenues are unfavorable by \$16,228 and expenses to date are favorable by \$61,171 resulting in a total unfavorable amount of \$44,943. Ms. Fitz noted that the state abruptly changed the focus for 2 of the ESSER grants causing us to lose reimbursement of \$29,107. This was done without prior notice and no changes to the due dates in the district charter tools framework. Report attached.

The 990 form was also discussed. Motion to approve by Derek Carnicom, 2nd by Russ Feldman.

Principals Report: Cassie Rudder reported on enrollment, graduation, and overall program function/highlights. She also shared the current and projected enrollment for the 22-23 school year. Projected staffing retention and needs were presented with plans for those hires. Cassie shared ideas for increasing staff retention. The ideas were to offer a 401K matching up to 5% (maximum matching would equal \$45,000). This was not put into place and that potential employees are declining our offers and staff are leaving for other teaching positions in the district citing this as a top reason. A retirement plan was discussed, and Dawn said she would contact the district to get 401K information from them. Pam will obtain a sub list from the district. Barbara stated that a committee for 403B/Retirement will meet to create a presentation for the board. The committee

will be comprised of Barbara, Mr. Smolin and Mr. Carnicom and Barbara will coordinate meeting dates to assist with coordination.

Report attached.

Executive Director Report: Barbara reported in Budget/funding, staffing and operation plan, FSSAT and Threat Assessment, and Contracted Service Providers. The Florida Safe Schools Assessment Tool (FSSAT) is complete and submitted. It is available for board review upon request as it is a secure document. EVCS will plan to continue to follow the district's Threat Assessment Plan. Motion to approve the FSSAT and Threat Assessment plan was made by Derek Carnicom, 2nd by Stephanie Raab.

A list of contracted service providers was presented for approval. Barbara explained the new staff earned time off incentive program for Fridays. She also presented the revised Teacher Salary Increase Allocation. Motion to approve the revised TSIA and contract providers list was made by Derek Carnicom, 2nd by Stephanie Raab.

The 2022-2023 budget was presented. Motion to approve the 22-23 proposed budget was made by Russ Feldman, 2nd by Derek Carnicom. Barbara informed the board that the ESSER III Grant will be applied to the budget and will be used for education technology and curriculum, i.e., hardware and software. The board was informed that we will be hiring a Push in tutor to satisfy the ESSER III requirements.

Report is attached.

Other Items Discussed: A change to the meeting time was discussed. A 4:00pm start time will be tried at the next meeting. Organizing a dinner for Candace Everhart (long time board member) was also discussed.

Amended Budget: The 2021-2022 amended budget was reviewed. Motion to approve the amended budget was made by Stephanie Raab, 2nd by Howard Smolin.

Lease: Barbara Fitz shared the new facility lease with the board. Details of the agreement were discussed. Motion to approve the lease was made by Russ Feldman, 2nd by Derek Carnicom.

The next meeting will be on September 28th at 4:00PM

Public Comment on Non-Agenda Items: none

Parent and Community Input: none

Adjournment: Derek Carnicom motioned to adjourn the meeting at 7:25pm, 2nd by Stephanie Raab.