

**REQUEST FOR PROPOSAL  
AND STATEMENT OF QUALIFICATIONS  
FOR AUDIT SERVICES**

**PROCUREMENT INFORMATION**

- A. EdVenture Charter School, Inc. will accept proposals with Statements of Qualifications from Certified Public Accounting Firms for the annual audit for a one (1) year contract term for the fiscal year ending June 30, 2023. Interested firms must have experience with state educational facilities and should submit one (1) copy of their proposal in the format described below to:

EdVenture Charter School  
Barbara Fitz  
115 East Coast Avenue  
Hypoluxo, FL 33462

- B. All proposals must be received by 3PM Monday, April 24, 2023
- C. EdVenture Charter School, Inc. reserves the right to reject any or all proposals and to select the firm which in its judgment, best meets the needs of the school.
- D. The selection process contemplated by this request for proposals will result in the selection of a firm to audit EdVenture Charter School, Inc.

**AUDIT OBJECTIVES AND SCOPE OF SERVICES**

- A. The objective of the audit is to provide an opinion on the financial statements taken as a whole. The audit must meet accounting policies in accordance with Government Auditing Standards along with FDOE Financial Reporting and Audit Guidelines.
- B. The audit will be a financial and program compliance audit with a report on the school's internal control over financial reporting and on test of its compliance with certain provisions of laws, regulations, contracts and grants.
- C. The audit must be completed and ready for publication by September 30<sup>th</sup> of each year.
- D. The examination of the school's financial records must be made in accordance with generally accepted accounting principles (GAAP), and DOE governmental auditing standards.
- E. The Auditor shall submit an audit report which shall comply with the DOE reporting requirements.

## **INFORMATION TO BE INCLUDED IN THE PROPOSAL**

In order to facilitate the evaluation of the proposals, it is requested that the required information be arranged in the following format:

A. **Audit Objectives**

Describe service that will be provided and how it will be provided.

B. **Client Reference**

List the names, addresses, and phone numbers of five educational/government audit client references.

C. **Other Information**

Include any other information which may be helpful to the Selection Committee in evaluating your firm's qualifications, including peer reviews within the past three years and any disciplinary action received within the past three years. Also, describe any regulatory action taken by any oversight body against the proposing audit organization or local office.

D. **Audit Fee**

Indicate your fee for this engagement.